

5 June 1952

MEMORANDUM TO: Administrative Officers, All Operating Offices  
FROM : Chief, Personnel Studies and Procedures Staff,  
Office of Personnel  
SUBJECT : Proposed Revision of Foreign Area and Territorial Allowance and Differential Regulations.

25X1 1. Attached hereto for comment is a preliminary draft of a proposed Agency Regulation, incorporating existing material in CIA Regulation [ ] and Confidential Fund Regulations covering foreign area and territorial allowances and differentials. We are also attaching copies of the Department of State's Handbook of Operations on Allowances and Differentials and a pamphlet entitled, "What About Allowances?" also issued by the State Department, both of which may be of general interest to you.

2. It is to be noted that the proposed Regulation is primarily a consolidation and expansion of existing regulations. However, it is also intended to correct certain gaps and problem areas which exist under present regulations.

3. In the preparation of this material all CIA, Foreign Service, Standardized and Civil Service Regulations pertaining to foreign area and territorial allowances and differentials were reviewed. Also studied were the allowance regulations of other Federal Agencies, such as Army, Navy, Air Force and Agriculture. Several of the operating offices concerned submitted papers regarding the allowance problems they have encountered and their recommendations relative to Agency policies concerning the allowances and differentials. These papers were also considered in the development of the proposed Regulation.

4. It is requested that your comments on the preliminary draft of the proposed Regulation be received by this office not later than 20 June 1952.

PSPS/RSP/lr

Attachments:  
Proposed CIA Regulation  
Handbook  
Pamphlet

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